AGENCY ADMINISTRATOR PRIMER FOR WILDLAND FIRE TRAINING (BLM and USFS)

Updated February 2022

Note: Please refer to the current year Interagency Standards for Fire and Fire Aviation Operations ("Red Book") for updated Agency Administrator core competency and training requirements for each agency (Forest Service – Chapter 5, BLM – Chapter 2).

Required – required for Agency Administrator (Forest Service – can vary by certification level and type, Wildfire or Prescribed Fire)

CE Option – Continuing Education (CE) option to fulfill the CE requirement for Forest Service AA certification levels for Journey, Advanced (Wildfire), Moderate and High (Prescribed Fire).

Strongly Suggested – Additional training which supports development of knowledge and skills

Good Opportunity – This course would improve the Agency Administrator's knowledge of the fire environment

Course Number	Course Title	BLM	USFS	Frequency	Notes
	Do What's Right	Required		Annual	BLM Ethics/EEO training for Fire
ICS-100	Introduction to ICS	Required	Required	One-Time	https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c
ICS-200	Basic ICS	Required	Required	One-Time	https://training.fema.gov/is/courseoverview.aspx?code=IS-200.c
FS514	Risk Management 101 – Operational Risk Management		Required	One -Time	This training meets the NWCG Red book requirements for USFS AA Working and Low certifications. It is an online course through the Wildland Fire Learning Portal. You will need to create a profile. https://wildlandfirelearningportal.net/enrol/index.php?id=870
ICS-300	Intermediate ICS - Expanding Incidents	Strongly Suggested	Strongly Suggested	One-Time	https://training.fema.gov/nims/
ICS-400	Advanced ICS – Command & General Staff – Complex Incidents	Strongly Suggested	Strongly Suggested	One-Time	https://training.fema.gov/nims/
IS-700	NIMS an Introduction	Required	Required	One-Time	https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b
IS-800	National Response Framework	Required	Required	One-Time	https://training.fema.gov/is/courseoverview.aspx?code=IS-800.c
L-180	Human Factors on the Fireline	Strongly Suggested	Strongly Suggested	One-Time	https://www.nwcg.gov/publications/training-courses/l-180
L-280	Followership to Leadership	Good Opportunity	CE Option	One-Time	https://www.nwcg.gov/publications/training-courses/l-280
L-480	Organizational Leadership in the Fire Service	Strongly Suggested	CE option	One-Time	https://www.nwcg.gov/publications/training-courses/l-480 Specific Line Officer course options may be available regionally.
L-580	Leadership in Action/Gettysburg Staff Ride	Good Opportunity	CE option	One-Time	https://www.nwcg.gov/publications/training-courses/l-580

Course Number	Course Title	BLM	USFS	Frequency	Notes
N9053	Learning from Unintended Outcomes: FLA Workshop	Good Opportunity	CE option	One-Time	The Facilitated Learning Analysis (FLA) and Coordinated Response Protocol (CRP) are group learning approaches to review a broad spectrum of unintended outcomes or close calls ranging from fatalities and escaped fires to vehicle accidents. Prepares participants to serve as FLA and CRP team members. Self-study option on learning portal https://wildlandfirelearningportal.net/course/view.php?id=305
M-580	Fire in Ecosystem Management	Good Opportunity	CE option	One-Time	Through lectures, case studies, a field trip, and interaction between students and faculty, the course will: Explore the role of fire and fire management in ecosystem management. Examine historical, social, political, legal, economic, and environment factors critical to fire management. Provide the students with concepts, technologies and methods to actively engage in ecosystem management across the landscape. https://www.nwcg.gov/publications/training-courses/m-580
M-581	Fire Program Management- An Overview	Required	Required for Working and Low AA	One-Time	This course is offered at the regional level and is for current and future unit-level Agency Administrators and Fire Program Managers. It includes application of fire management principles in sound decision-making, business management, human resource management, administrative functions, use of state-of-the-art tools and methods in fire management programs, and recognition of the necessity for personal accountability required in overseeing a fire program management. https://www.nwcg.gov/publications/training-courses/m-581
M-582	Fire Program Management – Leading Complex Programs	Strongly Suggested	Required for Advanced and High AA	One-Time	This course is offered at the national level. M-581 is a pre-requisite, The course is designed for journey-level AAs and is a comprehensive look at the AA's leadership role in highly complex issues within fire management programs. Topics include Federal Wildland Fire Management Policy, Fuels and Prescribed Fire Policy, risk management and decision-making, critical relationships, development of adaptive and resilient programs, and hosting complex incidents. https://www.nwcg.gov/publications/training-courses/m-582
N9052	Prescribed Fire Workshop for Agency Administrators	Strongly Suggested	Strongly Suggested for Low to Moderate AA	One-Time	Excellent course with hands-on experience in prescribed fire application, interaction, and mentoring with skilled prescribed fire practitioners and successful fuels program managers. Participants learn about policy, planning, and implementation of fire. For Forest Service participants, this Workshop meets one of the requirements in FSM 5140 to approve Prescribed Fire Burn Plans. https://www.fws.gov/fire/pftc/agency_admin_workshop.shtml
RT-130	Annual Fireline Safety Refresher	Required	Required	Annual	Offered annual on-unit.
RX-310	Introduction to Fire Effects	Good Opportunity	CE Option	One-Time	https://www.nwcg.gov/publications/training-courses/rx-310
S-130/190	Firefighter Training/Introduction to Wildland Behavior (Basic FF Training)	Good Opportunity	Required	One-Time	https://www.nwcg.gov/publications/training-courses/s-130 https://www.nwcg.gov/publications/training-courses/s-190
S-203	Introduction to Incident Information	Good Opportunity	Good Opportunity	One-Time	Great course for anyone working with public information related to wildland fire operations. https://www.nwcg.gov/publications/training-courses/s-203
S-215	Fire Operations in the Urban Interface	Good Opportunity	CE Option	One-Time	Good course for agency administrators who may have little to no wildland fire background. Course could be audited to provide framework and information for AAs. https://www.nwcg.gov/publications/training-courses/s-215
S-290	Intermediate Wildland Fire Behavior	Good Opportunity	CE Option	One-Time	Good course for agency administrators who may have little to no wildland fire background. Course could be audited to provide framework and information for AAs. https://www.nwcg.gov/publications/training-courses/s-290

Course Number	Course Title	BLM	USFS	Frequency	Notes
S-420	Command and General Staff	Good Opportunity	CE Option	One-Time	Opportunities for Agency Administrators in some regional trainings is being developed. https://www.nwcg.gov/publications/training-courses/s-420
S-520	Advanced Incident Management	Good Opportunity	CE Option	One-Time	Role for agency administrators is available with each course (national). https://www.nwcg.gov/publications/training-courses/s-520
S-620	Area Command	Good Opportunity	CE Option	One-Time	Course is being developed with a role for AAs. https://www.nwcg.gov/publications/training-courses/s-620
WFDSS	Wildland Fire Decision Support System Orientation	Required	Required Annual Refresher	One-Time	Typically held on unit (Forest), annual refresher webinar through WFMRDA https://wfmrda.nwcg.gov/aa_wfdss_refreshers.php
	Wilderness Stewardship for Managers	Required	Required, see notes	One-Time	Provided by Arthur Carhart Wilderness Training Center. https://wilderness.net/practitioners/training/classroom-training-courses/default.php Only required for managers/AAs who have wilderness or wilderness study areas within their unit. Required for Forest Service AAs to make go/no go decisions on fires in Wilderness.
	You Will Not Stand Alone	Strongly Suggested	CE Option	One-Time	Excellent course for understanding Critical Incident Management involving death and serious injury including AA responsibilities, next-of-kin notifications, family/hospital liaisons, benefits, worker's comp, investigations, CRP, Honor Guard, resources. http://fsweb.wo.fs.fed.us/cap/training.shtml
A-200	Mishap Review (aviation)	Required for 1st and 2nd level supervisors of aviation programs	Required	Every 3 years	This course provides an annual overview of the National Transportation Safety Board releasable information from the DOI and USDA-FS aviation mishaps and lessons learned. This online course is offered through IAT – Interagency Aviation Training site. You will need to create a profile. https://www.iat.gov/default.asp
A-314	Aviation Program Overview for Forest Service Agency Administrators and Supervisors.		Required	Every 3 years	This course provides a synopsis of the following, as relates to Line Officer responsibilities: Aviation Policy, Safety & Accident Prevention, Training & Qualification Requirements of Employees, Liability, Procurement and Aviation Organizations. It is available through IAT – Interagency Aviation Training site. You will need to create a profile: https://www.iat.gov/default.asp

Other Opportunities:

Staff Rides:
- N9024 South Canyon Staff Ride (Annual Event)
- Local Staff Rides
- Other National Staff Ride Opportunities
- On-Line Staff Rides (Presentations/Videos with Self Study Guides)

Annual Simulations/Pre-Fire Season Meetings

Burn Boss Refreshers (AA – Role)

Wilderness Fire Refreshers (AA – Role)

READ/REAF Refreshers (AA – Role)

Shadow Opportunities:
- Shadowing Journey/Advanced AAs on Active Incidents
- Line Officer Shadow Teams

- Multi-Agency Coordination Support Team Shadows
- Non-Fire Emergency Incidents (Floods, Storms, etc.)

Regional Line Office Teams
- Representing Agency/Zone as Team Member
- Desk Support & Associated Assignments

Region 6/Oregon-Washington Transformation Leadership Program (opportunity to be participant mentor)

WFDSS Refreshers